

# Logging in to the App and Resetting Your Password

You will use the same login for the Access App as the Member Portal.

We ask that you please set your new Lex Mundi password for the Access App and the Member Portal, using the easy process below.

## Set Your Password Now

1. Go to the [Lex Mundi Member Portal](#).
2. Enter your work email address as your username. Click Login.
3. Click Forgot Password.
4. Check your inbox (or junk folder) for a message from the system.
5. Click Reset Password on the email from the system.
6. Create a new secure password and you are all set!

## You're all set!

Make sure you've downloaded the [Lex Mundi Access App](#), and log into the app using your new password.

### Please note:

The Lex Mundi system will lock your account after five incorrect password attempts and will require a password reset to unlock. Please contact Lex Mundi Database Specialist, [Shemise Michael](#), with any questions.